

# Victorian Pathways Certificate Handbook 2026

## What is the VPC?

The Victorian Pathways Certificate (VPC) is an inclusive Year 10, 11 and 12 standards-based Certificate. It provides an enriched curriculum and excellent support for students to develop the skills, capabilities and qualities for success in personal and civic life.

The VPC is an accredited foundation secondary qualification under the Education and Training Reform Act 2006. It aligns to Level 1 in the Australian Qualifications Framework.

The VPC is designed to develop and extend pathways for young people, while providing flexibility for different cohorts. The VPC is suitable for students whose previous schooling experience may have been disrupted for a variety of reasons, including students with additional needs, students who have missed significant periods of learning and vulnerable students at risk of disengaging from their education. Students will gain the skills, knowledge, values and capabilities to make informed choices about pathways into a senior secondary qualification, entry level vocational education and training (VET) course or employment.

The curriculum accommodates student aspirations and future employment goals. VPC learning programs connect students to industry experiences and active participation in the community. Through participation in the VPC students will gain necessary foundation skills to allow them to make a post-schooling transition.

## Eligibility Requirements:

To be eligible to receive the VPC, students must satisfactorily complete a minimum of 12 units, including:

- at least two units of VPC Literacy
- at least two units of VPC Numeracy
- at least two VPC Personal Development Skills units
- at least two VPC Work Related Skills units.

The 4 remaining units can be chosen from Literacy, Numeracy, WRS, PDS or VET.

VPC students can receive VET credit for 90 nominal hours at the Certificate 1 or above level and receive structured workplace learning recognition if applicable.

Students need an attendance rate of at least 75%\* to be eligible for successful completion of their certificate. \*Individuals may apply for special consideration

## Special Provision

Students may be eligible for special provision if at any time they are adversely impacted in a significant way by:

- Acute or Chronic illness (physical or psychological)
- Factors relating to personal circumstance
- An impairment or disability, including learning disorders

As Doxa School Bendigo is a flexible learning setting our students fall under the special provision eligibility requirements. Special provision is provided through flexibility within the classroom to:

- complete classroom activities and assessment at a different time
- extra time to complete tasks
- A variety of tasks provided for each assessment criteria
- Extra staff within the room, small class sizes.

## Authentication of Student Work

Doxa School Bendigo is a specialist setting with small class sizes with a minimum staff ratio of 1:6. Students complete all assessment tasks onsite under staff supervision.

This is in line with VCAA guidelines for the Authentication of Student work.

As a specialist setting Doxa School Bendigo does not require students to complete work outside of class times. Time is allocated through timetabled sessions for the completion of all tasks.

## Student Assessment

Doxa School Bendigo is a specialist setting, students are assessed through cumulative assessments and are given multiple opportunities to achieve their VPC modules. This assessment process includes class work, observation checklists, experiential learning, and additional opportunities to enhance their learning experience. Whenever possible, we aim to align the learning journeys of our students with their individual interests and pathway goals.

Students of their authorised representative are allowed to access their VPC records during the course of their study, and at the principals discretion after completion of the course.

## Graduation Requirements

Upon satisfactory completion of the VPC students receive recognition through the appellation of the 'Victorian Pathways Certificate' and a statement of results. Successful completion of VET units of competency are recognised by additional statements of attainment or certificates provided by the Registered Training Organisation.

### VPC Literacy:

VPC Literacy enables the development of knowledge, skills and capabilities relevant to reading, writing and oral communication and their practical application in the contexts of everyday life, family, employment, further learning and community.

### VPC Numeracy:

The purpose of this study is to enable students to develop their everyday numeracy practices to make sense of their personal, public, and future vocational lives. Students develop mathematical skills with consideration of their personal, home, vocational and community environments and contexts, and an awareness and use of accessible and appropriate technologies.

### VPC Personal Development Skills:

The foundational pillars of this study are physical, social and emotional health and wellbeing, which are realised by self-reflection of the students. Students are supported through the curriculum to make positive connections between self-understanding, setting and achieving goals, purposefulness, resilience and enhanced health and wellbeing. They look at the significance of self-care in a range of contexts including physical care, relationships and online environments. Students articulate concepts of consent, equity and access, and reflect on how to express themselves in safe and effective ways.

### VPC Work Related Skills:

VPC Work Related Skills provides a framework through which students can continue to build their educational knowledge and skills, prepare to transition to the workforce and to further education, best placing them for success. This study helps students develop an understanding of the motivation, behaviours, rights and responsibilities of self and others, as well as the skills to communicate effectively, to work within a team and the capacity to reflect and improve when applying knowledge, experiences and skills to a real-world situation.

## Work Experience / Structured Workplace Learning

Students will have the opportunity to work with class teams and the Careers Advisor, where, when ready, they student will be able to take part in Work Experience and /or Structure Workplace Learning. Dependant on individual student goals.

## VET Studies

Doxa will offer students in year 11 and in the VPC certificate the opportunity to participate in Vocational Education and Training (VET) as part of their studies. VET studies are conducted with Bendigo Kangan Institute of TAFE with students participating in classes at TAFE with support from Doxa Staff.

VET skill sets are also available at Doxa School Bendigo through the Short Courses Australia - Job Camp program. This initiative provides students with the opportunity to experience and obtain VET certificates while remaining on campus. The program is tailored to align with each student's individual needs.

Successfully completing most VET programs over two years will give students a full qualification. For example, Certificate II in Engineering Studies can be completed through the VET Engineering program.

Some VET qualifications are too large to be undertaken over the normal two years. VET Building and Construction is one such example. However, units achieved are credited towards future applicable studies.

Depending on availability, studies offered are: Building and Construction, Engineering, Automotive, Animal Studies, Allied Health, Cooking and Salon Assistant

Students will sit with their staff team and the careers practitioner to discuss suitability before selecting their VET option.

### Sample Pathway Plan - Hospitality

Year 10	Year 11	Year 12	Post secondary school
- Literacy - Numeracy - WRS - PDS	- Literacy - Numeracy - WRS - PDS	- Literacy - Numeracy - WRS - PDS	Chef apprenticeship with cert III in Hospitality
Vic Curriculum	VET - Kitchen Operations	VET - Kitchen Operations	Front of house Hospitality worker
	- SWL in hospitality venue	- SWL in hospitality venue	